

## MINUTES

**MEETING NAME: The Parks Community Association and AGM**

**MEETING DATE AND TIME: 20<sup>th</sup> September 2016**

### PRESENT:

Emma Walker (EW)	Morgan (resident)	Paul Regan (PR)
Amy Chapman (AC)	Bethan Mitchell	
Amy Howard (AH)	Alan Turner (resident)	
Natalie (resident)	Martin Reilly (MR)	
Carol (resident)	Edd Soole (ES)	

### APOLOGIES:

Kelly Edwards (KE)	Elaine White (EWh)	Lesley Doyle (LD)
Anna Regan (AR)	Darren White (DWh)	

1.	<b>Welcome and introductions</b> The group introduced themselves	<b>Action</b>
2.	<b>Minutes of previous AGM</b> <ul style="list-style-type: none"> <li>▪ Minutes were proposed and agreed as accurate by a show of hands.</li> </ul>	
3.	<b>Annual Report from General Committee</b> <ul style="list-style-type: none"> <li>▪ The group represents automatically as quorate.</li> </ul>	
4.	<p><b>Election of Honorary Members</b> As the group was not quorate, it was agreed a 'block vote' would be done e.g. a proposition, nomination and group vote by all for the existing members to be reinstated.</p> <ul style="list-style-type: none"> <li>▪ <u>Chair: MARTIN REILLY</u> <ul style="list-style-type: none"> <li>○ PROPOSED- All</li> <li>○ SECONDED- All</li> <li>○ VOTED- all attendees raised hands in agreement (19)</li> </ul> </li> <li>▪ <u>Vice Chair: ELAINE WHITE</u> <ul style="list-style-type: none"> <li>○ PROPOSED- All</li> <li>○ SECONDED- All</li> <li>○ VOTED- all attendees raised hands in agreement (19)</li> </ul> </li> <li>▪ <u>Secretary: AMY CHAPMAN</u> <ul style="list-style-type: none"> <li>○ PROPOSED- All</li> <li>○ SECONDED- All</li> <li>○ VOTED- all attendees raised hands in agreement (19)</li> </ul> </li> <li>▪ <u>Treasurer: EMMA WALKER</u> <ul style="list-style-type: none"> <li>○ PROPOSED- All</li> <li>○ SECONDED- All</li> <li>○ VOTED- all attendees raised hands in agreement (19)</li> </ul> </li> </ul> <p>The above was agreed at this meeting.</p>	

**5. Election of representatives to serve on the General Committee**

In the absence of a quorate, the same vote was cast:

- PAUL REGAN
  - PROPOSED- All
  - SECONDED- All
  - VOTED- all attendees raised hands in agreement (19)
- ANNA REGAN
  - PROPOSED- All
  - SECONDED- All
  - VOTED- all attendees raised hands in agreement (19)
- BECKY BIRD
  - PROPOSED- All
  - SECONDED- All
  - VOTED- all attendees raised hands in agreement (19)
- AMY HOWARD
  - PROPOSED- All
  - SECONDED- All
  - VOTED- all attendees raised hands in agreement (19)
- DARREN WHITE
  - PROPOSED- All
  - SECONDED- All
  - VOTED- all attendees raised hands in agreement (19)
- GRAEME SMILIE
  - PROPOSED- All
  - SECONDED- All
  - VOTED- all attendees raised hands in agreement (19)

The above was agreed at the meeting.

ES advised the group that the RA is effectively no more. He will still, on behalf of the residents, liaise with First port, Taylor Wimpey and the local police. This means ES will no longer act as part of the committee to prevent any conflicts of interest for the CA as a Charity.

**7. AOB**

- The group discussed if people would like to be involved, all parties were invited to get in contact.
- Tony was invited to become a member of the committee (PROPOSED: MR and SECONDED: AC, VOTED: all attendees).
- TPRA have offered to donate any funds they have to the CA. This is gratefully received and EW will chase. It was agreed that the RA could propose how this money is spent and the CA will ensure this is ring-fenced for these events. **EW**
- Sally (resident) said she would be happy to update the notice board. AC to contact. **AC**
- Tennis courts: Resident was advised to contact Westmorland Park for the Tennis court bookings. This was incorrect. The Rangers from BFC Parks and Countryside are now managing this – details are on BFC Website.
- Air Conditioning: costs have been investigated and we think the CA can afford to do it. At the moment, our hiring agreement with BFC (which is not yet a fully signed lease) limits any substantial investment in the building. The intention is to process the lease ASAP and then we will be looking at putting the air con into the building.
- Lease: AH asked if there was merit to receive written notification from BFC to say that they would not remove our lease. **AC**
- H&S: H&S advised it would be useful to have a mobile number that is contactable at all times. This could be to Forest Care to ensure they will get through to someone who can do something straight away.
- CA Committee members can time bank for use at the centre. It was agreed this would be a good idea. This will be on the agenda for the next meeting.

7.	<b>Next Meeting</b> <ul style="list-style-type: none"><li>• TBC</li></ul>	
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