



THE PARKS

Community Association

The Parks Community Centre and Pavilion



Information for Hirers

Thank you for your interest in **The Parks Community Centre and Pavilion**.

The Centre is managed by The Parks Community Association, a registered charity run for the benefit of residents of The Parks and surrounding areas. The Centre provides a venue for activities, meetings and services for the local community. The Community Association will work with Bracknell Forest Borough Council to manage the Pavilion and associated sporting facilities.

Indoor Facilities

Main Hall



Our main hall is the largest of the indoor spaces in the Community Centre, measuring 8 metres by 16 metres (26 feet by 52 feet). With three sets of double doors overlooking the garden it's a bright and airy space. The hall has a sprung wooden floor suitable for dance or fitness type activities as well as larger meetings, parties and events. Depending on the activity, the hall can hold up to 200 people (40 would be appropriate for fitness classes).

Meeting Room



The meeting room measures 4.4 metres by 5.6 metres (14 feet by 18 feet). This room is suitable for smaller meetings, gaming or craft groups, etc. The maximum capacity of the meeting room is 20 people. The room has views across the park.

Furniture

Folding tables and chairs are available for use by hirers. We have 100 adult sized chairs and 10 large tables, plus 30 toddler size chairs and 8 small low tables. These are shared between the main hall and meeting room.

Storage

The Centre has some shared storage space available that can be used by regular hirers to store a limited amount of equipment and supplies required to run their activities at the centre.

Kitchens

There are two kitchens at the centre – a main kitchen between the hall and meeting room (with serving window access to both) and an additional smaller kitchen with a serving window to outside (next to the multi-use games area). Mugs, plates, cutlery and some basic utensils are provided but the kitchens are not fully equipped for food preparation.

Main Kitchen



- Serving windows (with roller shutters) to the main hall and the meeting room
- Hot water dispenser for tea and coffee making (capacity 200 cups per hour)
- Fridge
- Dishwasher
- Electric cooker (four rings, grill and oven) with extractor fan
- Small microwave oven
- Lockable cupboard space for regular hirers

Small Kitchen



- Serving window to outdoors
- Hot water dispenser for tea and coffee making
- Fridge
- Small microwave oven
- Lockable cupboard space for regular hirers

Changing Rooms



There are four sets of changing rooms in the Pavilion each equipped with showers, toilet facilities, and a small number of lockers. These can be accessed either from the Community Centre side of the building or via the Pavilion entrance.

Outdoor Facilities

When complete the facilities will include:

- Two tennis courts
- A floodlit “Multi-Use Games Area” (MUGA) suitable for various sports and games
- A cricket pitch
- Football and rugby pitches
- A community garden

The MUGA and tennis courts should be available in the third quarter of 2015. The opening date for the cricket, football and rugby facilities will depend on various factors including the weather over the coming months for the establishment of a good playing surface. The outdoor pitches will be maintained by the Parks and Countryside Department of Bracknell Forest Borough Council.

Transport

Our address is: 8-10 Nicholson Park, The Parks, Bracknell, RG12 9QN.

The Community Centre is located within 1 km (0.6 miles) on foot from the most distant part of The Parks, and 1.4 km (0.9 miles) on foot from Bracknell train and bus stations.

A footpath from The Parks through to Ralphs Ride is due for completion shortly which will bring the Centre within walking distance for Harmans Water residents.

Bus service 156 runs from Bracknell bus station approximately every 30 minutes and takes around 5 minutes from the station to a bus stop on Austin Way, approximately three hundred metres from the Centre. This service runs between the hours of 06:30 and 19:00.

Plenty of cycle parking is provided at the Centre.

The Community Association is keen to encourage Centre users to walk or cycle rather than coming by car, however we do have parking spaces for up to 52 cars, plus 4 marked disabled bays and 2 minibus bays. Hirers are asked to avoid parking in the streets around the centre.

Accessibility

The Centre has been designed and built to comply with current requirements regarding accessibility. We will be commissioning a full access assessment from Disabled Go soon. We have allocated parking for disabled visitors adjacent to the main entrance, access to all indoor areas is level and step-free, accessible changing and WC facilities are provided.

Rates and Charges

In common with similar facilities in the local area, we will have different rates for business and not-for-profit community group bookings.

Hirers may hire either the hall or meeting room, or both together. In some circumstances we may only be able to accept a booking if the hirer agrees to hire both rooms (for example, where the intended use precludes hiring the other room to another group during peak periods). Residents of The Parks qualify for a small discount on private bookings, please ask for details.

Type of hire	Meeting Room	Main Hall
Charities and voluntary groups	£8	£11
Private bookings	£10	£15
Commercial/business	£12	£18

Licensing

The Centre is not licensed for the sale of alcohol. Hirers intending to run events with alcohol for sale must apply for a Temporary Event Notice via Bracknell Forest Borough Council.

The Centre is licensed via PRS/PPL for the playing of recorded music. Our license covers non-commercial activities at the Centre such as private parties, but hirers running commercial activities involving music must hold their own license.

Contact Us

For further information, to register your interest in arranging an activity at the Centre, or to arrange a visit to see our facilities please contact us:

By email – bookings@theparksca.org.uk

By phone – 07476 343414 (if we don't answer, please leave your name and number and we'll return your call as soon as we can).

Via our web site – www.theparksca.org.uk