



THE PARKS

Community Association

MEETING MINUTES

The Parks Community Association Meeting

16th February 2017

7.30pm

The Parks Community Centre

PRESENT: Martin Reilly (MR) TPCA CHAIR
 Amy Chapman (AC) TPCA SECRETARY
 Emma Walker (EW) TPCA TREASURER
 Tony Roberts (TR) Committee Member
 Isabel Mattick (IM) Bracknell Forest Councillor

APOLOGIES: Elaine White (EWh) TPCA VICE CHAIR
 Darren White (DWh) TPCA Committee Member
 Graeme Smilie (GS) Committee Member
 Ash Merry (AM) Bracknell Forest Councillor
 Anna Regan (AR) Committee Member
 Lesley Doyle (LD) Community Development Officer, BFC
 Becky Bird (BB) TPCA COMMS
 Amy Howard (AH) TPCA Committee Member
 Paul Regan (PR) TPCA Committee Member
 Anna Regan (AR) Committee Member

1.	Welcome and introductions Apologies were noted.	Action
2.	Minutes of the last meeting & Matters Arising: <ul style="list-style-type: none"> • Actions updated below • Matters arising will come up in the minutes 	
3.	Update on Community Centre: <ol style="list-style-type: none"> 1. Defects Period/snagging list for community centre: <ul style="list-style-type: none"> • Still no operation manuals. LD to chase • LD update: most should be completed. Outstanding items: <ul style="list-style-type: none"> - Electric shutters: LD is chasing the quote for this. IM highlighted works should be signed off by BFC not the Committee if contracted by BFC for a job. - Emergency lighting: Someone will contact us to arrange a site visit - LD has asked building surveyors to look into the control panel for CH, boiler and access codes etc 	<p>LD</p> <p>LD</p>
4.	Update from Committee Members: <ol style="list-style-type: none"> 1. Maintenance: MR to investigate. 2. Gate signage: MR to move forward with the reflective markers for the gate. 3. Gas: EW has arranged the fixed rates for the gas. 4. Forest Care: MR awaiting call back from them to discuss security callouts for the alarms. Intruder alarms renewal is due so if we can coincide this with the inception of security contract procurement, that would be ideal. 	MR
5.	AOB: <ol style="list-style-type: none"> 1. Aircon: LD advised that building surveyors are happy for us to install in principle but we would be in charge of ongoing cost and maintenance. This decision will also need to be 	MR

	<p>okayed by Planning. MR will contact Planning.</p> <ol style="list-style-type: none"> 2. Lease: Work still continuing to setup a lease. LD processing to have a draft set up. We can then amend to include sports facilities if we like in the future. The group agreed we are still very keen for this to be done ASAP. LD to process as a matter of urgency. 3. 'Spring clean': IM gave MR details of a decorator who decorated the centre. MR to contact to arrange during the next half term (Monday 3rd April for 2 weeks) 4. Pre school: the Government is proposing 30 hours free childcare and Little Blossoms Nursery has to accommodate this. Lets Go is running on a popular group on Fridays. Issues highlighted include: space, health and safety etc. It was agreed that a meeting should be arranged to discuss this outside of this meeting. AC/EW to arrange. 5. Easter event: To discuss with PR/AR 6. Gate sign: See above. 7. COSHH: All filed in a folder in the cleaning cupboard. Complete. <p>In Addition to Agenda AOB:</p> <ol style="list-style-type: none"> 8. Photos for the centre: TR looking through photos for display. 9. Photo competition: Confirmed details of the competition for photos. TR to draft wording and send back for distribution. 10. Noise disturbance: Agreed by the Committee that all events monitored by TPCA could extend events past the 9pm curfew. The event itself is commonly not the issue but the people leaving the event. All attendees are asked to leave quietly. This will be monitored moving forward. <p>BFC Counsellor update:</p> <ol style="list-style-type: none"> 1. Sports Pitches: Alan Pitt is getting a survey of work on the pitches – should have an update by the middle of May 2. Pedestrian links: Clarification for the link to Ripplesmere from Hurricane Gate – the link will be built to the Boundary of the Parks...the rest will have to be done by Bracknell Town Council and Bracknell Forest Homes as they have an interest in the remaining land. This work is ongoing. The link to Ralphs Ride is still un-open. An update will be provided ASAP. 3. Blue Lion: Counsellors are attending a Site visit for the redevelopment of Blue Lion on Saturday 18th Feb. The proposal is a shop with flats on top...it has received 15 objections. Discussions will then take place on Thursday 23rd Feb. 4. Harvester car parking: people parking in Lime Walk where pay and display has been added to the pub car park. This is a continued issue. 	<p>LD</p> <p>MR</p> <p>AC/EW</p> <p>AC/PR/AR</p> <p>TR</p>
6.	<p>Next Meeting: Thursday 30th March 2017 – 7.30pm at the Community Centre meeting room.</p>	