



THE PARKS

Community Association

MEETING MINUTES

The Parks Community Association Meeting

5th July 2016

7.15pm

TPCC

PRESENT: Amy Chapman (AC) TPCA SECRETARY
 Emma Walker (EW) TPCA TREASURER
 Paul Regan (PR) TPCA Committee Member
 Martin Reilly (MR) TPCA CHAIR
 Elaine White (EWh) TPCA VICE CHAIR
 Sarah Balsham (SB) First Port
 Dave Mitchell (DM) TPRA Member
 Bethan Mitchell (BM) TPRA member
 Tony Roberts (TR) Community Member
 Nasib Bisharah (NB) Community Member
 Amy Howard (AH) TPCA Committee Member
 Ed Soole (ES) TPRA

APOLOGIES: Becky Bird (BB) TPCA COMMS
 Graeme Smilie (GS) Committee Member
 Anna Regan (AR) Committee Member
 Ashley Merry (AM) Councillor
 Isobel Mattik (IM) Councillor
 Alan Wilson (AW) Parks & Countryside, BFC
 Lesley Doyle (LD) Community Devt Officer, BFC

1.	Welcome and introductions Apologies were noted.	Action
2.	Minutes of the last meeting & Matters Arising: <ul style="list-style-type: none"> • Actions updated below • Matters arising will come up in the minutes 	
3.	Update on Community Centre: <ol style="list-style-type: none"> 1. Sports facilities/Pavilion <ul style="list-style-type: none"> • Only update re: pavilion is that someone should be on site to complete legionella. No water should be run in the pavilion until further notice. • Two football clubs have asked re: an update for the sports pitches. We have advised no update yet and will contact ASAP. 2. MUGA / tennis courts: <ul style="list-style-type: none"> • TW have now made an arrangement with BFC for us to be allowed to use the facilities. • Facilities are now bookable and being used. 	

	<ul style="list-style-type: none"> • Available 5–8pm on Tuesday and Friday. 2–5pm on Sunday. • This is the arrangement CURRENTLY. When the council takes over the running of the facilities, they will have an online booking system and the courts will have a cost associated. • ACTION: LD to update as soon as the transfer of facilities is complete. <p>3. Defects Period/snagging list for community centre:</p> <ul style="list-style-type: none"> • LD still awaiting quote from Kier. To update ASAP. • New snags have been added re: ventilation (not cooling) and no operation manuals • MR has met to arrange some repairs– including the main hall door catch 	LD
4.	<p>Update from Committee Members:</p> <p>1. Website / online:</p> <ul style="list-style-type: none"> • New software has been investigated. • ACTION: GS and BB to continue work (discussions re: bookings app to continue) <p>2. Community Centre manager:</p> <ul style="list-style-type: none"> • TPCA met with some other community centre managers at the network meeting. • Useful contacts made for the future. 	GS/BB
5.	<p>AOB:</p> <p>1. Car park</p> <ul style="list-style-type: none"> • There is a gap at the top of the stairs that could be quite dangerous as it is quite high. This was raised at the last meeting. • ACTION: MR to chase gap in the car park by email and also discuss re: CCTV. • Concerns raised re: possible criminal activity in the car park. Advised to raise with 101. • Suggestion re: CCTV. MR explained that the costs would be significant and also it was the councils responsibility. <p>2. Flight clubs</p> <ul style="list-style-type: none"> • Concerns raised re: the safety of drones etc on the open space and about whether they are permitted to do so in the open space. They have public liability insurance but questions re: if this invalidated by the fact they don't have permission to be on the land. • SB suggested that we email Taylor Wimpey to ask if it is allowed and suggest that they may want to look at signage. • ACTION: SB to email TW about flight clubs to seek advice. <p>3. Address confusion</p> <ul style="list-style-type: none"> • A resident has had a couple of people approach him re: renting a room and deposits paid for 'number 10 Nicholson Park'. • ACTION: LD to report/escalate for investigation. <p>4. Combine TPRA and TPCA:</p> <ul style="list-style-type: none"> • EWh confirmed that as the RA doesn't have a charitable status, we could merge with no issues. However, we cannot help anyone with issues with external companies; we cannot act on behalf of residents, we can only signpost. We cannot champion any actions. Benefits may be found in staying separate until some big issues are remedied e.g. footpaths, roads being adopted, lighting, drainage etc. • Agreed to put out to the community for volunteers to come forward to be chair, vice chair etc etc. The uptake for this will decide the future of the RA– to be discussed at the next meeting. Items such as community events etc 	MR SB LD TPRA AR

could be taken up by the community association and possibly a non-formal liaison could be put in place to handle current RA discussions.

- ACTION: TPRA to advertise re: RA membership/volunteering.

5. Table Top Sale:

- Great success! £125 raised after expenses.
- AR happy to arrange another one. Feedback was to advertise it more widely outside of The Parks.
- ACTION: AR to arrange next table top sale.

6. Pre school:

- Feedback given to manager re: the communication about the start of pre school.
- Awaiting contact re: the start up/OFSTED etc.
- Resident raised concerns about the crossing by the swale on Nicholson Park. It is not marked and children often run across.
- PR explained the TPRA are going to do a leaflet drop to ask people to keep their speed down in the area- see below.

Driving speeds re: safety for pre school

- Resident raised concerns re: the speeds and safety of drivers on the development.
- ES gave update re: asking Taylor Wimpey for speeding signs at the entry of The Parks. They have advised they are open to the idea and asked what signs we were looking for- confirmed e.g. children playing/slow down etc. They confirmed that the signs wouldn't be enforceable yet as the roads aren't yet adopted by the council.
- ES explained that a leaflet drop has been discussed and may be helpful.
- ACTION: ES to arrange with TW re: speeding signs at the entry to The Parks and arrange leaflet drop with BB. Also re: bollards/signage at the swale crossing on Nicholson Park (as above).
- ACTION: EWh to discuss with the road safety team/the police to arrange an event for the children on The Parks to try and educate- tea and cake at the community centre etc (perhaps a competition to design the 'slow down' signs).

7. TPRA events:

- Picnic in the parks event was a big success.

8. Audio assessment:

- Assessment was completed. We await a report.

9. Air Conditioning:

- ACTION: MR to continue investigation re: the cooling system and what it should/shouldn't do.

10. AGM

- Needs to be completed by August 2016. The group will complete this at the next meeting.
- EW has a sheet for annual accounts prepared
- ACTION: BB to advertise AGM

11. Classes

- Interest from MOO music on Friday PM's and Hartbeeps on Saturday mornings. All agreed to give go ahead for Saturday for a period and gauge success. Friday to discuss open/closing.
- ACTION: AC to book groups for Saturdays.
- Discussions re: possibly subsidising classes on a case by case basis.

ES

EWh

MR

BB

AC

EW

MR

	<ul style="list-style-type: none"> • ACTION: EW to create a 'right to request' form for hirers to submit for discussion on a case by case basis to support hirers for short period of time. <p>12. Rubbish disposal</p> <ul style="list-style-type: none"> • Parties have been feeding back re: it would be better for a rubbish to be disposed of on site rather than having to take this home. • ACTION: MR to investigate the cost of a bigger bin / more bins 	
6.	<p>Next Meeting: Agreed for Wednesday 24th August 2016 at the Community Centre meeting room. 7:15pm meeting and 8pm AGM.</p>	