

## MINUTES

**MEETING NAME: The Parks Community Association and AGM**

**MEETING DATE AND TIME: 30<sup>th</sup> April 2014, 7.30pm**

### PRESENT:

Emma Walker (EW)	Jean Stevenson (JS)	Sandra Smith (SS)
Amy Chapman (AC)	John Stevenson (JSt)	Eric Smith (ES)
Councillor Trevor Kensall (Cllr TK)	Bill Stevenson (BS)	Nick Williams (NW)
Diana Henfrey (DH)	Beck Bird (BB)	Tim Mallett (TM)
Councillor Chris Turrell (Cllr CT)	Fay McGrath (FM)	Paul Regan (PR)
Fiona McGrath (FM)	Graeme Smillie (GS)	Di Baley (DB)
Rakesh Unni (RU)	Elaine White (EWh)	Graham Ingleby (GI)
Morgan Nuth (MN)	Anna Regan (AR)	Khalid Amin (KA)
Nick Morgan (NM)	Stefanie Neumann (SN)	Lesley Doyle (LD)
Adeem Malik (AM)	Martin Reilly (MR)	

### APOLOGIES:

Councillor Shelagh Pile (Cllr SP)	Sandra Bisharah (SB)	Paula Grose (PG)
Edd Soole (ES)	Nasib Bisharah (NB)	Myra Deakin (MD)

1.	<b>Welcome and introductions</b> Apologies were noted.	<b>Action</b>
2.	<b>Report from the general committee</b> AC/EW gave a brief update on what the CA has been doing to date and what some notable actions in respect of the building have been: <ul style="list-style-type: none"> <li>▪ CA have been making decisions on the specifics of the building (décor etc etc)</li> <li>▪ We have worked with LD to create the constitution.</li> <li>▪ We have been working with LD and the builders to make the building what we want it to be and keep on top of its progress in order to feedback to the community.</li> <li>▪ The council hope to take ownership of the building in October after any glitches have been remedied. Once this has happened (and a few other steps have been completed- setting up as a charity, the CA setting up a bank account etc), the association will become leaseholders of the building.</li> <li>▪ LD confirmed that the association will be protected by insurance, which will be advised by the council at a later date.</li> </ul>	
3.	<b>Election of Honorary Officers</b> LD explained the process of voting to all attendees and responses were noted as follows: <ul style="list-style-type: none"> <li>▪ <u>Chair: MARTIN REILLY</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Amy Chapman</li> <li>○ SECONDED- Fay McGrath</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ <u>Vice Chair: ELAINE WHITE</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Martin Reilly</li> <li>○ SECONDED- Anna Regan</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ <u>Secretary: AMY CHAPMAN</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Emma Walker</li> <li>○ SECONDED- Elaine White</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ <u>Treasurer: EMMA WALKER</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Amy Chapman</li> <li>○ SECONDED- Elaine White</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> </ul>	

4.	<p><b>Election of representatives of individual members to serve on the general/management committee</b></p> <ul style="list-style-type: none"> <li>▪ LD explained that association can take up to 10 members and asked if anyone in attendance would be interested in being involved (specific roles to be confirmed).</li> <li>▪ <u>PAUL REGAN</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Morgan Nuth</li> <li>○ SECONDED- Anna Regan</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ <u>FAY McGRATH</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Amy Chapman</li> <li>○ SECONDED- Becky Bird</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ <u>ANNA REGAN</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Graham Smillie</li> <li>○ SECONDED- Morgan Nuth</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ <u>BECKY BIRD</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Fay McGrath</li> <li>○ SECONDED- Paul Regan</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ <u>STEFANIE NEUMANN</u> <ul style="list-style-type: none"> <li>○ PROPOSED- Elaine White</li> <li>○ SECONDED- Amy Chapman</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> </ul>	
5.	<p><b>To consider the resolution: that this Annual General Meeting formally adopts The Parks Community Association's Constitution</b></p> <ul style="list-style-type: none"> <li>▪ LD explained the constitution and that it needed to be adopted formally (although the association has been using it since November 2013)</li> <li>▪ CONSTITUTION <ul style="list-style-type: none"> <li>○ PROPOSED- Martin Reilly</li> <li>○ SECONDED- Amy Chapman</li> <li>○ VOTED- all attendees raised hands in agreement (27)</li> </ul> </li> <li>▪ The constitution will now be used and is publically available for anyone who would like to see a copy.</li> </ul>	
6.	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• MR thanked everyone for their attendance and LD for her work with the association to date and moving forwards,</li> <li>• LD also confirmed that the association would b registering as a charity and setting up a bank account as soon as possible now we have had the AGM and the buildings completion is getting closer.</li> </ul>	
7.	<p><b>Next Meeting</b></p> <ul style="list-style-type: none"> <li>• Next public meeting TBC</li> <li>• Meeting of the Committee Tuesday 10<sup>th</sup> June 2014 @ 7.30pm @ Coopers Hill. LD to book the meeting room.</li> </ul>	<b>LD</b>