

MINUTES

MEETING NAME: The Parks Community Centre

MEETING DATE AND TIME: 26th September 2013, 7.30pm

PRESENT: Councillor Chris Turrell (Cllr CT)
Martin Reilly (MR)
Lesley Doyle (LD)

APOLOGIES:

Christina Akinwande (CA)
Councillor Shelagh Pile (Cllr SP)
Councillor Trevor Kensall (Cllr TK)
Emma Walker (EW)
Amy Chapman (AC)
Adam Howard (AdH)
Paul Regan (PR)

1.	Welcome and introductions Apologies were noted.	Action
2.	<p>Minutes of the last meeting & Matters Arising The minutes of the last meeting were correct. Updates on the actions:</p> <ul style="list-style-type: none"> - MR to discuss with AC re: the domain and setting it up. MR explained he was working on the website now. MR to share the mailing list etc when website is live (soon). MR to suggest some content to discuss with CA (for addition). Still to do - LD investigated the additional parking created by the dipped curb on Typhoon Close with Alan Pitt, who reported that the Highways Department asked Taylor Wimpey to make this area into some additional visitors parking. - TVCHA Community Funding – AC not at the meeting to feed back. - <u>WIRING</u> - The room data sheets have yet to be produced - <u>LOW EMISSION VEHICLES</u> - MR has still to send LD the information, however, LD has discussed briefly with Claude Fenton and they would be happy to look into it, once they have the details. - <u>COMMUNITY/CONTRACTOR RELATIONS</u> - Claude Fenton replied that they would be sending out a regular written update that would be sent to all of the houses in the immediate vicinity of the site and were happy for The Parks CA to publish this on their website. LD will be attending monthly site meetings with Claude Fenton and is happy to raise any issues. - <u>DRAINAGE ON SITE</u> - Alan Pitt reported that he would need to take a look at the lower area, however, felt it was probably due to the trees being felled and that they still need to raise levels in this area. Regarding the Community Centre, he reported that this facility will provide for further land drainage, which will resolve this issue. 	<p>MR/AC</p> <p>AC</p> <p>LD</p> <p>MR/LD</p> <p>LD</p>
3.	Update on Community Centre/Sports Pavilion	

	<p>CF started work on Monday 23rd September to stockpile the material left on site from the adjacent TW Oxford development in order to begin carting it away on Tuesday. Progress with this exercise has been a lot faster than anticipated, as the trucks have not had to go that far to deposit the material, so Claude Fenton have been able to increase the turnaround of vehicles and should be close to removing all the material by the end of the week. Originally 2 weeks had been allowed for this exercise, (which is outside the Contract works).</p> <p>Once complete the next exercise is for the Engineer to carry out a review of the existing and proposed ground levels, as there is quite a discrepancy in some areas, but this is not expected to cause a problem, and should help to rationalise the design. Following this the car park, drainage and services runs will be constructed up to the base course to provide a good hard standing before the winter weather arrives. This work should commence towards the end of next week or otherwise w/c 7th October.</p> <p>The foundation details for the community centre and MUGA are being finalised at the moment with the intention to commence excavation at the rear of the site (cricket hut and MUGA) working out towards the road. This will follow on from the construction of the car park, although CF are going to look at their programme to see if they can overlap some of the excavation. There is a provisional programme that CF now need to review and update – LD will be sent a copy. The Contract completion will be 11th July 2014, which is 40 weeks from 7th October.</p>	
4.	<p>Next Steps Time to discuss officers of the association, the running of the community centre (once built) and other operational items. None discussed at this meeting, but item will remain.</p>	
5.	<p>Community Centre Neighbourhood Survey All to go away and look at draft questions and feedback to AC before 22.08.12- items raised to be distributed with minutes.</p> <p>LD investigated restrictions on sharing data with CA and reported that it will not be possible to share the raw data, however, LD will produce a report on the results and should be able to go into as much detail as the CA would require.</p>	ALL
6.	<p>Photo Opportunity This took place and a news article appeared in the midweek copy of the Bracknell News. LD agreed to forward photos to MR so that he can post on the CA website.</p>	LD/MR
7.	<p>TVCHA Community Funding Ongoing- Amy to update on feedback at next meeting.</p>	AC
8.	<p>AOB <u>PUBLICITY SIGN</u> – MR asked LD to ask Claude Fenton if they would be happy to put up a vinyl sign on their fence advertising the CA website. MR happy to email them the artwork for them to look at before he gets anything made up.</p>	MR/LD
9.	<p>Date of next meeting TBC</p>	